



Republic of the Philippines  
Department of Education  
REGION IV-A CALABARZON  
**CITY SCHOOLS DIVISION OFFICE OF ANTIPOLO**  
NAZARENE VILLE ELEMENTARY SCHOOL  
SAN ROQUE, ANTIPOLO CITY

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February 12, 2024

**SCHOOL OFFICE MEMORANDUM**

**To:** Ms. Emelyn N. Aliganga, MOOE Coordinator  
Ms. Maybelle B. Navarrete, MOOE Focal Person  
Ms. Grecyl M. Orgin, MOOE Coordinator  
Ms. Ermeliza C. Villamayor, BAC Chairman  
Mr. Asnawi D. Pundoma, Administrative Officer II  
Others Concerned

**SPECIAL MEETING OF MOOE COORDINATOR, FOCAL PERSONS  
AND BAC CHAIRMAN**

1. This office directs the conduct of an emergency meeting on MOOE issues and concerns on February 15, 2024 at 3:00 p.m., face-to-face modality at the office.
2. Important matters will be thoroughly discussed.
3. For information, dissemination, and compliance.

  
**GEOFFREY T. UNIDA**  
School Principal I