



Republic of the Philippines  
Department of Education  
REGION IV-A CALABARZON  
**CITY SCHOOLS DIVISION OFFICE OF ANTIPOLO**  
NAZARENE VILLE ELEMENTARY SCHOOL  
SAN ROQUE, ANTIPOLO CITY

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January 25, 2024

**SCHOOL OFFICE MEMORANDUM**

**To:** Kindergarten Teachers  
Grades 1-6 Teachers  
Others Concerned

**CONDUCT OF 2024 MID-YEAR PERFORMANCE REVIEW AND EVALUATION**

1. In compliance with DepEd Memorandum No. 008, s. 2023 otherwise known as “*Multi-year Guidelines on the Results-Based Performance Management System – Philippine Professional Standards for Teachers*”, this office announces the conduct of the **Mid-year Performance Review and Evaluation (MPRE)** on January 29-30, 2024.
2. The Performance Cycle of teachers follows the DepEd RPMS Cycle prescribed in DepEd Order No. 15, s. 2015 which has four (4) phases namely **a) Performance Planning and Commitment b) Performance Monitoring and Coaching c) Performance Review and Evaluation and d) Performance Rewarding and Development Planning**.
3. Each teacher will prepare his/her own MS PowerPoint Presentation (IPCRF) and present such to the TA Providers. Actual printed copies of completely signed documents and other pieces of evidence or means of verification will also be presented.
4. A Certificate of Appearance and Completion will be issued to those who will be able to complete the MPRE.
5. Participants in the said activity will bring their snacks and/or meals.
6. For information, dissemination, and compliance.

  
**GEOFFREY T. UNIDA**  
School Principal I