



Republic of the Philippines  
**Department of Education**  
 REGION IV-A CALABARZON  
**CITY SCHOOLS DIVISION OFFICE OF ANTIPOLLO**  
 NAZARENE VILLE ELEMENTARY SCHOOL  
 SAN ROQUE, ANTIPOLLO CITY

March 5, 2024

**SCHOOL OFFICE MEMORANDUM**

**To :** Kindergarten Teachers  
 Grades 1-6 Teachers  
 Non-teaching Personnel  
 SPTA Officers and Board of Directors  
 Learners Concerned  
 Others Concerned

**CONDUCT OF RELIGIOUS ACTIVITIES AND TWG IN-CHARGE**

1. This office announces the conduct of various religious activities on the following scheduled dates:

- March 8, 2024 – Confession
- March 9, 2024 – Parents’ Recollection
- March 16, 2024 – First Communion (St. Joseph Marelo Parish, 10 AM)

2. The following serves as the assignment of the technical working group before, during, and after the said activities especially those conducted at the school:

<b>Committee</b>	<b>Chairperson</b>	<b>Co-chairperson</b>	<b>Members</b>
Venue/ Accommodation	Ma. Clarisa Agdamag	May Condino	Other Grades 2 and 5 Teachers
Activity Proper	Reynaldo Bricia	Grecyl Orgin	Other Grades 3 and 6 Teachers
Ways and Means/Other Needs	Ermeliza Villamayor	Ginalyn Leguarda	Other Grades 1 and 4 Teachers
General Cleanliness and Orderliness	Christy Articulo	Sahlee delos Santos	Cornelio Mede Other SPTA Officers
Snacks/Meals	Ruthie Rivera	Emelyn Aliganga	Glenn Cruz Marjorie Mata Randy Caronan Other Kindergarten Teachers
Safety	Ardee Tabago	Larry Villacortes	Other Non-teaching Personnel/ SPTA Officers

3. For information, dissemination and compliance.

  
**GEOFFREY T. UNIDA**  
 School Principal I



Address:  
 Facebook Page:  
 Email Address:

Cribs Compound, San Roque, Antipolo City  
<https://www.facebook.com/DepEdTayoNVES109333/>  
 109333@deped.gov.ph