



Republic of the Philippines  
**Department of Education**  
REGION IV-A CALABARZON  
**CITY SCHOOLS DIVISION OFFICE OF ANTIPOLO**  
NAZARENE VILLE ELEMENTARY SCHOOL  
SAN ROQUE, ANTIPOLO CITY

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March 25, 2024

**SCHOOL OFFICE MEMORANDUM**

**To:** Kindergarten-Grade 6 Teachers, Learners and Parents  
Non-teaching Personnel  
Others Concerned

**ESTABLISHMENT OF MARCHING BAND**

1. Holistic development means developing the whole child – socially, emotionally, physically, intellectually, and spiritually.
2. For children to succeed and reach their full potential, all aspects of their development must be given attention.
3. While it may be easy to default focusing on a child's intellectual abilities during the early years, it is equally important for a child to develop skills such as emotional intelligence, confidence, social ability, compassion, fine and gross motor coordination, responsibility, creativity, and many other skills.
4. In line with this kind of advocacy, this office gives way for the establishment of the NVES Marching Band.
5. Interested learners will bring their own instruments (snare drums, lyres, organs, cymbals, and other available instruments to be distinguished by the school personnel in charge).
6. Majorettes, minorettes, bass drummers, and/or drum set performers will be screened based on their performances.
7. Lyre and Organ performers should be higher in number than any other instrument performers.
8. Class advisers may conduct Homeroom PTA meeting/s regarding this matter on Saturdays, if necessary.
9. A Band trainer will be hired for the initial series of practice sessions.
10. It is hoped that learners will be able to perform in any school program/activity.
11. For information, dissemination, and guidance.

  
**GEOFFREY T. UNIDA**  
School Principal I