



Republic of the Philippines
Department of Education
REGION IV-A CALABARZON
CITY SCHOOLS DIVISION OFFICE OF ANTIPOLO
NAZARENE VILLE ELEMENTARY SCHOOL
SAN ROQUE, ANTIPOLO CITY

March 19, 2024

SCHOOL OFFICE MEMORANDUM

To :

Kindergarten to Grade 6 Teachers
Non-teaching Personnel
Others Concerned

DELEGATING TEACHING-RELATED TASKS TO TEACHERS

1. In compliance with DO #002, s. 2024 and in the exigency of the service, this office updates everyone about the new/current designation of the following teachers:

Name of Teacher	Current/New Designation
Rowena C. Gorion	KG Chairperson (AM)
Emelyn N. Aliganga	KG Chairperson (PM)
Rialyn P. Rueco	G1 Chairperson (AM)
Ginalyn J. Leguarda	G1 Chairperson (PM)
Rose Ann S. Repormina	G2 Chairperson (AM)
Leilani Tala Z. Paras	G2 Chairperson (PM)
Pearl Charmaine A. Bersida	G3 Chairperson (AM)
Jocelyn C. Ramos	G3 Chairperson (PM)
Jocelyn J. Mayo	G4 Chairperson (AM)
Glenn D. Cruz	G4 Chairperson (PM)
Marcellita B. Llana	G5 Chairperson (AM)
Maria Clarisa A. Agdamag	G5 Chairperson (PM)
Grecyl M. Orgin	G6 Chairperson (AM)
Katrina J. Corpuz	G6 Chairperson (PM)
Reynaldo C. Bricia	Overall K-6 Chairperson (AM)
Ermeliza C. Villamayor	Overall K-6 Chairperson (PM)
Luz A. Quilang	LAC/InSET/L & D Coordinator
Julian Pauline L. Arceno	Research Coordinator
Milarosa J. Cabacaba	ELLN Coordinator
Mel Grace J. Bricia	Reading/Literacy/Numeracy Focal Person
Jocelyn J. Mayo	Special Education Coordinator
Perla N. Dumaguit	SELG Adviser
Marcelita B. Llana	YES O Adviser
Alex H. Hitois	BSP Coordinator
Maria Clarisa A. Agdamag	GSP Coordinator
Jocelyn J. Mayo	Campus Journalism Coordinator/ School Paper Adviser (English)



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May S. Condino	Campus Journalism Coordinator/ School Paper Adviser (Filipino)
Lilia Q. Austria/Luz A. Quilang	MTB-MLE Coordinator
Katrina J. Corpuz/Luz A. Quilang	Filipino Coordinator
Genevie A. Calixtro/Luz A. Quilang	English Coordinator
Marcelita B. Llana/Luz A. Quilang	Science Coordinator
Maybelle B. Navarrete/Glenda C. Arao	Math Coordinator
Maria Fe S. Zabala/Glenda C. Arao	ESP Coordinator
Alex H. Hitois/Glenda C. Arao	EPP-TLE Coordinator
Elenor D. Calisay/Marichu J. San Jose	AP Coordinator
Christy A. Figurasin/Marichu J. San Jose	MAPEH Coordinator
Francis H. Hitois/Kissel L. Tejero	ICT Coordinator
Reynaldo C. Bricia	Sports Focal Person
Joselyn S. Pitpit	ALS Coordinator
Jenny Anne R. Talamisan	KG Guidance Advocate
Maricon G. Miergo	KG Guidance Advocate
Vanessa G. De Guzman	G1 Guidance Advocate
Ginalyn J. Leguarda	G1 Guidance Advocate
Lilia Q. Austria	G2 Guidance Advocate
Aileen P. Timajo	G2 Guidance Advocate
Reynaldo C. Bricia	G3 Guidance Advocate
Ruthie V. Rivera	G3 Guidance Advocate
Rhea Rica L. Gravador	G4 Guidance Advocate
Ermeliza C. Villamayor	G4 Guidance Advocate
Thelma I. Sabeniano	G5 Guidance advocate
Maria Fe S. Zabala	G5 Guidance Advocate
Geraldine E. Rogelio	G6 Guidance Advocate
Katrina J. Corpuz	G6 Guidance Advocate

- Designations will take effect on March 26, 2024, after the turnover of pertinent documents, complete funds, and financial statements for those with financial requirements.
- Key teachers and master teachers who are members in other areas of concern will be informed through a separate memorandum.
- For information, dissemination, and compliance.


GEOFFREY T. UNIDA
School Principal I